

ATASCADERO BASIN

Groundwater
Sustainability Agency



Executive Committee Meeting Agenda

Meeting Date: Wednesday, November 3, 2021

Meeting Time: 4:30 p.m.

Meeting Location: Virtual Meeting

Connect via web to attend:

<https://us06web.zoom.us/j/84880457008?pwd=L0hCT2F5bDVDbDBiVFQxSTNacy9Edz09>

Meeting ID: 848 8045 7008

Passcode: 785118

One tap mobile

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+1 312 626 6799 US (Chicago)

Meeting ID: 848 8045 7008

Passcode: 785118

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Remote Meetings, Resolution 2021-01
5. Order of Business
Executive Committee members may request to change the order of business.
6. Introductions

7. General Public Comments

The Executive Committee invites members of the public to address the committee on any subject that is within the purview of the committee and that is not on today's agenda. Comments shall be limited to three minutes.

8. Consent Agenda

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Executive Committee wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by an Executive Committee member and will be considered separately. Questions or clarification may be made by the Executive Committee members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

a. Minutes – July 7, 2021

9. Old Business:

10. New Business:

- a. Groundwater Sustainability Plan - Draft Resolution of Adoption
- b. Annual Report to DWR - Overview
- c. Data Management System - Overview
- d. Groundwater Sustainability Plan Schedule
- e. Request for Future Items
- f. Next Meeting: January 19, 2022, 4:30 p.m.

11. Informational Items

- a. DWR Prop 1 Grant Progress Report, Q3 2021

12. Adjournment



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: November 3, 2021

SUBJECT: Agenda Item 4, Remote Meetings Resolution

RECOMMENDED ACTION:

Adopt Resolution No. 2021-01 authorizing the Executive Committee to continue the use of remote teleconferencing for Executive Committee meetings.

DISCUSSION:

The Governor's Executive Orders relating to the relaxing of the Brown Act and permitting remote meetings during the COVID 19 Pandemic expired on September 30, 2021. However, in mid-September, the Governor signed AB 361 into law, providing options for local agencies to continue to hold meetings remotely, under certain circumstances.

AB 361 has amended Government Code Section 54953, adding a new subsection (e) that permits legislative bodies, when there is a proclaimed State of Emergency declared by the Governor pursuant to Government Code Section 8625, to decide to authorize meeting remotely via teleconferencing as a result of the emergency. To do so, a resolution would need to be adopted in which the legislative body finds that meeting in person would present imminent risks to the health or safety of attendees, or that State or local officials have imposed or recommended measures to promote social distancing.

Resolution 2021-01 has been drafted for your consideration, and if adopted, would be valid for thirty (30) days. If the State of Emergency remains active after that 30 day period, the Executive Committee may act to renew its resolution authorizing remote teleconferenced meetings by passing another resolution which includes findings that the State of Emergency declaration remains active, the local agency has reconsidered the circumstances of the State of Emergency, and the local agency has either identified: A) ongoing, direct impacts to the ability to meet safely in-person, or B) active social distancing measures as directed by relevant state or local officials.

Resolution 2021-01 has been drafted to include findings based upon a determination that as a result of the proclaimed State of Emergency in California due to the COVID-19

pandemic, and its continued spread in San Luis Obispo County through the Delta variant of SARS-CoV-2, which is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others, holding meetings in person would present imminent risks to the health or safety of attendees.

If the Resolution 2021-01 is not adopted, the Executive Committee should adjourn the meeting immediately after this item, and consideration for the remaining agenda items should be postponed until the next Executive Committee Meeting is held in person, pursuant to the Brown Act.

ATTACHMENTS:

- A. Resolution 2021-01 – Authorizing Remote Teleconference Meetings

RESOLUTION 2021-01

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE ATASCADERO BASIN GROUNDWATER SUSTAINABILITY AGENCY MAKING FINDINGS IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953(e), AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE ATASCADERO BASIN GROUNDWATER SUSTAINABILITY AGENCY

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency in the State of California pursuant to Government Code Section 8625 as a result of the threat of the Coronavirus (COVID-19) pandemic; and

WHEREAS, subsequently, in March 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Orders N-25-20 and N-29-20. These orders suspended certain elements of the Brown Act and specifically allowed for legislative bodies as defined by the Brown Act to hold their meetings entirely electronically with no physical meeting place. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which provided that the provisions in Executive Order N-29-20 suspending certain elements of the Brown Act would continue to apply through September 30, 2021; and

WHEREAS on September 16, 2021, Governor Newsom signed AB 361, which added subsection (e) to Government Code section 54953 of the Brown Act, and makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code section 8558; and

WHEREAS there has been a significant increase in COVID-19 cases in San Luis Obispo County due primarily to the Delta variant of SARS-CoV-2, the virus that causes COVID-19. Emerging evidence indicates that the Delta variant is far more transmissible than prior variants of the virus, may cause more severe illness, and can be spread even by fully vaccinated individuals; and

WHEREAS the Executive Committee now desires to adopt a Resolution finding that the requisite conditions exist for the legislative bodies of the Atascadero Basin Groundwater Sustainability Agency, as defined in the Brown Act, to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

NOW, THEREFORE, BE IT RESOLVED by the Executive Committee of the Atascadero Basin Groundwater Sustainability Agency as follows:

1. The above recitals are true, correct and are incorporated herein by this reference.
2. The Executive Committee of the Atascadero Basin Groundwater Sustainability Agency hereby determines that as a result of the proclaimed State of Emergency in California due to the COVID-19 pandemic, and its continued spread in San Luis Obispo County and

Templeton through the Delta variant of SARS-CoV-2, which is far more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others, holding meetings in person would present imminent risks to the health or safety of attendees.

- 3. The staff and legislative bodies of the Atascadero Basin Groundwater Sustainability Agency are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public remote teleconferencing meetings in accordance with the requirements of Government Code section 54953(e) and other applicable provisions of the Brown Act.

- 4. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) thirty (30) days after teleconferencing for the first time pursuant to Government Code section 54953(e), or such time that the Executive Committee adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Atascadero Basin Groundwater Sustainability Agency may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

PASSED AND ADOPTED at a meeting of the Executive Committee of the Atascadero Basin GSA on November 3, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

(signature)

(printed name)

(title)

Secretary's Certification

I, Rob Rossi, Secretary of the Atascadero Basin GSA Executive Committee, do hereby certify that the foregoing Resolution is a true and correct copy entered into the Minutes of the Meeting of November 3, 2021, at which time a quorum was present, and no motion to amend or rescind the above resolution was made.

Rob Rossi, Secretary

ATASCADERO BASIN

Groundwater
Sustainability Agency



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: November 3, 2021

SUBJECT: Agenda Item 8.a, Minutes from July 7, 2021 Meeting

The Executive Committee (Committee) of the Atascadero Basin Groundwater Sustainability Agency (GSA) held a meeting on Wednesday, July 7, 2021, at 4:30 p.m. in the Templeton Community Services District Board room, 206 5th Street, Templeton, CA.

Roll Call: Chairperson Grigger Jones called the meeting to order at 4:34 p.m. Present at the Committee meeting were Voting Members Jones, Navid Fardanesh, Susan Funk, Debbie Arnold, and Rob Rossi. A quorum (minimum of 4 voting representatives) of the Committee was established. Voting Member John Hamon and Non-voting Member Tom Mora were absent.

Meeting Attendees:

Atascadero Mutual Water Company – John Neil
County of San Luis Obispo – Angela Ford
Templeton Community Services District – Jeff Briltz
City of Paso Robles – Kirk Gonzalez
GEI Consultants – Mike Cornelius
GSI Water Solutions – Paul Sorensen
Walnut Hills Mutual Water Company - Mark Gabler

Order of Business: The Committee Members reviewed the order of the meeting's agenda and confirmed to conduct the meeting as presented in the agenda.

Introductions: None

General Public Comments: Chairperson Jones opened public comment and, seeing none, closed public comment.

Consent Agenda:

Agenda 7.a: April 7, 2021, Meeting Minutes – The Committee reviewed the minutes from the April 7, 2021, meeting.

A motion was made by Member Funk to approve the minutes, seconded by Member Fardanesh. Voice vote of Voting Members: Ayes – Jones, Fardanesh, Funk, Arnold, and Rossi. Nays – none. Motion carried.

Old Business Agenda: (None)

New Business Agenda:

Agenda 9.a: GSP Public Draft – John Neil introduced the agenda item and gave a brief description of some of the milestone events that occurred in the Atascadero Basin since SGMA became effective in January 2015. He described how some of the language in the draft GSP may be modified based on comments made by the DWR on the Paso Robles Basin GSP. He described the importance of stakeholder engagement in the GSP preparation process and how the GSA has been engaging stakeholders using the communications portal and other tools developed for the process.

Mike Cornelius with GEI Consultants gave a PowerPoint presentation to the committee. He provided an update on DWR SGMA-related activities. He informed the committee of the upcoming airborne electromagnetic geophysical survey (AEM) that will be undertaken by the DWR and that the survey would include the portions of the Atascadero Basin.

Member Arnold pointed out that her experience with a similar AEM survey of the Paso Robles Basin did not actually indicate groundwater level, but the type of soils in the basin.

Mike described how the survey may help fill in hydro-geologic data gaps between known well points. He also said the survey may provide more information on the Rinconada Fault zone.

Mark Gabler asked how discrete the information generated by the AEM would be. Mike described the data collected by the survey as being somewhat coarse, but still valuable in helping develop a groundwater model for the Atascadero Basin.

Mike Cornelius informed the committee that an executive summary will be included with the GSP public draft and that the summary will be in a brochure format; a format he described as being easily distributed based on his experience. He expects the executive summary to be 12 – 20 pages in length.

Mike Cornelius informed that committee that there will be refinements to the groundwater dependent ecosystem section of the GSP based on comments made by the DWR on the Paso Robles Basin GSP.

Member Funk had questions related to the water budget, specifically Figure 6-7 showing the current annual and cumulative change in groundwater storage and Figure 6-8 showing the projected future cumulative change in groundwater storage. She asked how the downward trend shown on Figure 6-7 became an upward trend on Figure 6-8.

Mike Cornelius explained that, while Figure 6-7 shows the storage conditions in the basin for 2012-2016, it is not truly representative of long-term conditions in the basin, since the 2012-2016 period was one of extreme drought. He described how the projected storage conditions are best estimated using the historical data shown on Figure 6-4.

Member Funk asked about the assumptions used for growth within the Atascadero Basin related to State-mandated housing initiative like accessory dwelling units. Mike Cornelius responded that a 1% per annum increase in water demand was used to project future changes in groundwater storage. John Neil described how increases in housing density have not equated to an increase in annual water demand within the AMWC service area. He informed the committee that water demand in the AMWC service area peaked at 2.2 billion gallons per year and has been steadily declining to where it is now about 1.7 billion gallons per year due to conservation efforts, low-flow fixtures, reduced landscaping, and other factors. He remarked that the urban water demand increases used in the groundwater storage projections should be considered conservative. His remarks were similar regarding future agricultural demand increases, especially when considering how much of the current agricultural use in the Atascadero Basin is irrigated pasture.

Member Funk recommended extending the 60-day public comment period about one week beyond the Labor Day holiday to allow more time to receive comments.

There was no public comment on this agenda item. Mike Cornelius reminded the public to submit their comments via the web portal located at <https://portal.atascaderobasin.com/>.

A motion was made by Member Rossi to post the GSP Public Draft on the web-based communications portal for a 60-day+ review/comment period ending approximately one week after the Labor Day holiday, and the motion was seconded by Member Fardanesh. Voice vote of Voting Members: Ayes – Jones, Fardanesh, Funk, Arnold, and Rossi. Nays – none. Motion carried.

Agenda 9.b: Request for Future Items – The Committee did not offer any suggestions for future agenda items.

Agenda 9.c: Next Meeting: October 6, 2021, at 4:30 p.m. – The Committee did not offer any comments regarding the next scheduled meeting.

Informational Items:

Agenda 10.a: DWR Prop 1 Grant Progress Report, Q2 2021 – The Committee rescheduled the next regular Committee meeting to November 3, 2021, 4:30 p.m. to provide additional time for finalizing the GSP for adoption.

Adjournment:

There being no further business to discuss, Chairperson Jones adjourned the meeting at 5:34 p.m.

Submitted by: _____
Committee Member Rossi, Secretary



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: November 3, 2021

SUBJECT: Agenda Item 10.a, Groundwater Sustainability Plan – Draft Resolution of Adoption

RECOMMENDED ACTION:

Review and comment on the draft resolution for adopting the Atascadero Basin Groundwater Sustainability Plan

DISCUSSION:

Work on the Atascadero Basin Groundwater Sustainability Plan (GSP) is now complete. The final action before submittal of the GSP to the Department of Water Resources is adoption of the GSP by the Executive Committee.

Attached to this staff report is a draft resolution for adopting the Atascadero Basin GSP. Staff is seeking input from the Executive Committee on the language contained in the resolution. Staff anticipates presenting the final resolution to the Executive Committee in January 2022. The required 90-day notice was sent to the County of San Luis Obispo, City of Atascadero, City of Paso Robles, and others on October 15, 2022.

ATTACHMENTS:

- A. Draft Resolution Adopting the Atascadero Basin Groundwater Sustainability Plan

RESOLUTION 2022-01
APPROVING THE GROUNDWATER SUSTAINABILITY PLAN FOR THE ATASCADERO
BASIN, AND AUTHORIZING AND DIRECTING ITS FILING WITH THE CALIFORNIA
DEPARTMENT OF WATER RESOURCES

WHEREAS in August 2014, the California Legislature passed, and in September 2014 the Governor signed, legislation creating the Sustainable Groundwater Management Act (“SGMA”) “to provide local groundwater sustainability agencies with the authority and technical and financial assistance necessary to sustainably manage groundwater” (Wat. Code, § 10720, (d)); and

WHEREAS SGMA requires sustainable management through the development of groundwater sustainability plans (“GSPs”), which can be a single plan developed by one or more groundwater sustainability agency (“GSA”) or multiple coordinated plans within a basin or subbasin (Wat. Code, § 10727); and

WHEREAS SGMA requires a GSA manage groundwater in all basins designated by the Department of Water Resources (“DWR”) as a medium or high priority; and

WHEREAS the Atascadero Basin was previously (prior to 2016) considered part of the Paso Robles Area–Basin Number 3-004.06, which was designated as a high-priority basin in critical overdraft; and

WHEREAS in March 2017, the DWR approved a Basin Boundary Modification request creating a new Atascadero Area–Basin Number 3004.11 (the “Atascadero Basin”); and

WHEREAS in order to exercise the authority granted by SGMA, a local agency may decide to become a GSA; and

WHEREAS the Atascadero Basin GSA parties entered into a Memorandum of Agreement (MOA) on May 30, 2017, to establish a single GSA over the Atascadero Basin, develop a basin-wide GSP, and following the adoption thereof, take actions necessary to implement the GSP; and

WHEREAS the Atascadero Basin GSA is governed by its Executive Committee; and

WHEREAS in January 2018, the Atascadero Basin GSA Executive Committee sent notice to the DWR of the GSA’s intent to prepare a GSP for the Atascadero Basin; and

WHEREAS in May 2018, DWR designated this Atascadero Basin as a very low priority basin with no critical overdraft; and

WHEREAS in October 2018, the Atascadero Basin GSA Executive Committee voted unanimously to continue preparation of a GSP to proactively manage groundwater in the Atascadero Basin; and

WHEREAS the Atascadero Basin GSA Executive Committee held approximately twelve public meetings to review and propose draft text for a GSP and to receive and consider public comment from interested parties, and posted the draft content on the GSA's website with an online comment form; and

WHEREAS a revised draft GSP was assembled as a result of public comment; and

WHEREAS the Atascadero Basin GSA provided a notice of the public hearing to adopt the GSP at least 90 days prior to the hearing (Wat. Code, § 10728.4); and

WHEREAS the Atascadero Basin GSA shall review and consider comments from any city or county that receives notice pursuant to this section and shall consult with a city or county that requests consultation within 30 days of receipt of the notice.

NOW, THEREFORE, BE IT RESOLVED that the Executive Committee hereby approves and authorizes the filing of the Final Atascadero Basin GSP with the California Department of Water Resources.

PASSED AND ADOPTED at a meeting of the Executive Committee of the Atascadero Basin GSA on January XXX, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(signature)

(printed name)

(title)

Secretary's Certification

I, xxx, Secretary of the Atascadero Basin GSA Executive Committee, do hereby certify that the foregoing Resolution is a true and correct copy entered into the Minutes of the Rescheduled Meeting of xxxxx, at which time a quorum was present, and no motion to amend or rescind the above resolution was made.

(signature)

(printed name)

(title)

DRAFT



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: November 3, 2021

SUBJECT: Agenda Item 10.b, Annual Report Overview

RECOMMENDED ACTION:

Receive presentation outlining the annual reporting requirements required by the Sustainable Groundwater Management Act for groundwater basins managed under a Groundwater Sustainability Plan.

DISCUSSION:

Groundwater Sustainability Agencies (GSA) are required to prepare annual reports before April 1 of each year following submittal of their Groundwater Sustainability Plans (GSP) to the Department of Water Resources (DWR). The DWR will be reviewing annual reports and GSPs to ensure that they are in conformance with Sustainable Groundwater Management Act, regulations, and likely to achieve the sustainability goal of the basin.

The annual report will include data and information that was used in the development of the GSP updated to reflect the most recent hydrologic data, and maps representing current conditions with narrative describing the progress made toward implementing the GSP.

FISCAL IMPACT:

The annual reports will be funded by the GSA on an annual basis as described in the MOA.



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: November 3, 2021

SUBJECT: Agenda Item 10.c, Data Management System Overview

RECOMMENDED ACTION:

Receive presentation describing the Data Management System that will be used to assist the Atascadero Basin Groundwater Sustainability agency aggregate the data required to prepare annual reports to the Department of Water Resources and other agencies.

DISCUSSION:

The Sustainable Groundwater Management Act (SGMA) requires the development of a Data Management System to store and report relevant to the development or implementation of a Groundwater Sustainability Plan (GSP) and the monitoring of a basin. SGMA requires that a copy of the monitoring data be included in an annual report and submitted electronically on forms provided by the Department of Water Resources.

The Grant funding the Atascadero Basin GSP includes funding to support the development of San Luis Obispo County (county-wide) Data Management System. The San Luis Obispo DMS will be deployed soon. As part of this effort, the San Luis Obispo DMS will be populated with existing data from the Atascadero Basin.

PROJECT BUDGET:

Below is a budget summary from the Proposition 1 grant.

	Grant Budget Summary		Invoicing through 9/30/2021		
	Funding Match	Grant Share	Total Billed	Total Funding DWR	Total Grant Share Billed to DWR
Budget Category (a) - Grant Administration	\$ 107,103.00	\$ 43,400.00	\$ 50,962.50	\$ 36,266.70	\$ 14,695.80
Budget Category (b) - Stakeholder Engagement	\$ 194,646.00	\$ 75,300.00	\$ 187,522.24	\$ 145,152.22	\$ 42,370.02
Budget Category (c) - GSP Development	\$ 549,009.00	\$ 690,550.00	\$ 886,035.94	\$ 436,623.73	\$ 449,412.21
<i>Project Subtotal</i>	<i>\$ 850,758.00</i>	<i>\$ 809,250.00</i>	<i>\$ 1,124,520.68</i>	<i>\$ 618,042.65</i>	<i>\$ 506,478.03</i>
GRANT TOTALS :	\$850,758.00	\$809,250.00	\$1,124,520.68	\$618,042.65	\$506,478.03



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: November 3, 2021

SUBJECT: Agenda Item 10.d, Groundwater Sustainability Plan Schedule

RECOMMENDED ACTION:

Review the schedule for the first quarter of 2022 for adopting the Groundwater Sustainability Plan (GSP) and the first annual report to the Department of Water Resources (DWR) and establish Executive Committee meeting dates for the first half of 2022.

DISCUSSION:

Following are the tasks and milestones required in the first half of 2022 along with proposed dates for the Executive Committee meetings.

Date	Task
01/19/2022	Executive Committee Meeting Adopt GSP Review draft of Annual Report to DWR
01/28/2022	Upload GSP to SGMA portal
03/09/2022	Executive Committee Meeting Adopt Annual Report to DWR
03/25/2022	Upload Annual Report to SGMA portal
4/30/2022	End of Grant Reimbursable Costs
6/8/2022	Executive Committee Meeting Review Completion Report and Grant Completion Report
6/30/2022	Submit Completion Report to DWR Submit Grant Completion Report to DWR



Grantee Name: Atascadero Mutual Water Company
Grant Agreement No.: 46-12646
Progress Report No.: 8
Reporting Period: 7/1/2021 TO 9/30/2021
Prepared: 10/4/2021

Project: Atascadero Basin Groundwater Sustainability Plan

1. Project or Component Description

Develop a SGMA-complaint Groundwater Sustainability Plan (GSP) for the Atascadero Area Groundwater Subbasin of the Salinas Valley Basin identified as Basin No. 3-004.11 in the Department of Water Resources' Bulletin 118 ("Atascadero Basin").

2. Project Progress

Budget Category (a): Grant Administration

- Updates on All Tasks (activities accomplished during the reporting period)
 - Milestones or Deliverables Completed/Submitted

Activity	% complete
Prepared & submitted Grant Amendment 01, approved by DWR	100
Prepared & submitted Invoice 01 to DWR	100
Revised Invoice 01 per DWR comments, provided compiled add'l backup information	100
Prepared & submitted Progress Report 02 to DWR covering 2019 Q2 – 2020 Q1	100
Prepared & submitted Invoice 02 to DWR covering 2019 Q2 – 2020 Q1	100
Prepared & submitted Progress Report 03 to DWR covering 2020 Q2	100
Prepared & submitted Invoice 03 to DWR covering 2020 Q2	100
Prepared & submitted Progress Report 04 to DWR covering 2020 Q3	100
Prepared & submitted Invoice 04 to DWR covering 2020 Q3	100
Prepared & submitted Progress Report 05 to DWR covering 2020 Q3	100
Prepared & submitted Invoice 05 to DWR covering 2020 Q3	100
Prepared & submitted Progress Report 06 to DWR covering 2021 Q1	100
Prepared & submitted Invoice 06 to DWR covering 2021 Q1, awaiting approval	95
Prepared & submitted Invoices for GSA Participants pro-rata share of GSP development costs	100
Prepared & submitted Progress Report 07 to DWR covering 2021 Q2	100
Prepared & submitted Invoice 07 to DWR covering 2021 Q2, awaiting approval	95
Prepared Invoice 08 to DWR covering 2021 Q3	70

- Impediments to Completion of Task
 - There are no anticipated impediments to the future completion of Category A tasks.

- Describe activities that negatively or positively impacted the schedule and/or budget. If Change Orders (COs) have been approved, describe the reason for those and how the situation was resolved.
 - Issues associated with the form of the information required by the DWR have been addressed. The amount of information submitted with Inv 03 and future invoices is far more manageable than that submitted with Invoices 01 & 02.

Budget Category (b): Stakeholder Engagement

- Updates on All Tasks (activities accomplished during the reporting period)
 - Milestones or Deliverables Completed/Submitted

Activity	% complete
GSA Executive Committee meeting, 04/03/2019	100
Developed and distributed stakeholder survey. The survey was mailed to every property owner in the Atascadero Basin who does not obtain water service from one of the GSA participant water purveyors.	100
Distributed Communication and Engagement Plan (C&E Plan) outline	100
Deployed version 1.0 of the Atascadero Basin Groundwater Communication Portal (GCP), which is linked to the www.atascaderobasin.com website. The GCP documents C&E Plan implementation; tracks stakeholders and interested parties, meetings, and; and collects public comments on draft documents. Full GCP Deployment will include reporting module and enhanced agency usability.	100
GSA Executive Committee meeting, 10/02/2019	100
Posted Sections 4 & 5 of the GSP on the www.atascaderobasin.com website for the public comment via the Atascadero Basin Groundwater Communication Portal (GCP), which is linked to the website.	100
Send notice re: cancelation of January 8, 2020 Executive Committee Meeting	100
Cancel April 1, 2020 Executive Committee due to Corona virus: noticed on website and GCP. Notify interested parties' list of meeting cancelation using GCP.	100
Reviewing options for Stakeholder outreach and coordination meeting in response to COVID-19 pandemic	100
Provide progress report to Executive Committee and post on GCP	100
Conduct Working Group meeting on June 24, 2020.	100
GSA Executive Committee meeting, July 1, 2020. Notify interested parties' list of meeting using GCP. The Executive Committee was a virtual meeting. Notice of the meeting was sent out to the 250 unique interested parties included in the Stakeholder list of the Groundwater Communication Portal. Posted Section 7 of the GSP on the www.atascaderobasin.com website for the public comment via the Atascadero Basin Groundwater Communication Portal (GCP), which is linked to the website.	100
Prepared draft of stakeholder notification post card and questionnaire in preparation of workshop on Sustainable Management Criteria to be held in November 2020 and compiled results.	100
GSA Executive Committee meeting, 10/07/2020	100
Hold stakeholder workshop on GSP Section 8 – Sustainable Management Criteria	100
Coordinate with Executive Committee staff on rescheduling the next EC meeting from January 6, 2021 to February 4 to allow time to consider comments made by the Water Board on the	100

Paso Robles Basin GSP that may be applicable to the Atascadero Basin GSP. Post notice of rescheduled meeting on the communications portal.	
GSA Executive Committee meeting, 02/04/2021	100
Posted Section 8, Sustainable Management Criteria on the communications portal for 45-day public comment period. The comment period closed on March 29, 2021. Several comments were received via the Groundwater Communication Portal, and others were provided outside the Portal.	100
GSA Executive Committee meeting, 04/07/2021	100
Assembled draft GSP sections into draft GSP	100
Submitted public draft of GSP to working group for review/comment	100
Prepare and distribute agenda for 07/07/2021 Executive Committee meeting	100
GSA Executive Committee meeting, 07/07/2021	100
Post the public draft of the GSP on the communications portal for 60+-day public comment period. The comment period closed on September 17, 2021.	100
GSA update presentation at 09/14/2021 Atascadero City Council meeting	100

- Impediments to Completion of Task
 - The COVID19 Delta variant pandemic restrictions again require remote attendance at workshops and executive committee meetings.
- Describe activities that negatively or positively impacted the schedule and/or budget. If Change Orders (COs) have been approved, describe the reason for those and how the situation was resolved.
 - At this point, there is sufficient time in the project schedule to absorb the delays caused by the pandemic. We are working out the details of holding meetings via webinar due to the continued social distancing orders that are anticipated.

Budget Category (c): GSP Development

- Updates on All Tasks (activities accomplished during the reporting period)
 - Milestones or Deliverables Completed/Submitted

Activity	% complete
Circulated draft GSP Section 1 (Introduction) for stakeholder review and comment	100
Circulated draft GSP Section 2 (Agency Information) for stakeholder review and comment	100
Prepare draft GSP Section 3 (Description of Plan Area) for Executive Committee review and released for stakeholder review and comment	100
Prepare draft GSP Section 4 (Basin Setting) for working group and Executive Committee review prior to releasing section for stakeholder review and comment	100
Prepare draft GSP Section 5 (Groundwater Conditions) for working group review and Executive Committee review prior to releasing section for stakeholder review and comment	100
Obtain historical water quality data from municipal agencies in basin	100

Developed approach to groundwater dependent ecosystems evaluation	100
Review consultant task orders for the Phase 2 work, which includes preparation of the following sections of the GSP over the next three quarters and execute task orders: 6. Water Budget 7. Monitoring Network 8. Sustainable Management Criteria 9. Projects & Management Actions 10. Implementation Plan	100
Prepare GSP Section 7 and forward administrative draft to working group for review and comment.	100
Prepare historical water budget for GSP Section 6 and forward administrative draft to working group for review and comment.	100
Develop assumptions for preparation of future water budget for GSP Section 6 and forward to working group for review and comment.	100
Develop outline of GSP Section 8 for review/workshop to be held at the July 1, 2020 Executive Committee meeting	100
Completed draft of GSP Section 6 and posted on the Communications Portal for 45-day public comment period.	100
Held stakeholder workshop on GSP Section 8 on November 18, 2020	100
Prepared draft of GSP Section 8 for review at February 4, 2021 Executive Committee meeting	100
Posted Section 8, Sustainable Management Criteria on the communications portal for 45-day public comment period. The comment period closed on March 29, 2021.	100
Prepared Section 9, Projects & Actions, and Section 10, Implementation Plan, for review by working group and Executive Committee at its meeting on 04/07/2021	100
Finalize public draft of GSP and distribute to Working Group for review/comment	100
Complete public draft of GSP and post on communications portal for public review/comment	100
Incorporate public comments into final draft of GSP	80
Present final GSP to the Executive Committee at its meeting on November 3 recommending adoption (see attached newspaper clipping)	0

- Impediments to Completion of Task
 - The delays in rolling-out some sections of the GSP due to the inability to hold workshops and public meetings because of the COVID-19 pandemic have been absorbed in the project schedule and GSP preparation is back on schedule.
- Describe activities that negatively or positively impacted the schedule and/or budget. If Change Orders (COs) have been approved, describe the reason for those and how the situation was resolved.
 - At this point, there is sufficient time in the project schedule to absorb the delays caused by the pandemic. The project schedule was updated to reflect this delay and was posted on the Portal and sent to interested parties.

3. Activities for next reporting period:

Insert general statement of what work is expected to be completed during the next invoice period. Or, insert a column in the table below that provides an estimated due date for the deliverables.

Budget Category (a): Grant Administration

Activity
Awaiting DWR approval of Invoice 06 submitted on 4/22/2021
Awaiting DWR approval of Invoice 07 submitted on 7/28/2021
Prepare & submit Progress Report 08 to DWR
Prepare & Submit Invoice 08 to DWR

Budget Category (b): Stakeholder Engagement

Activity
Hold 11/3/2021 Executive Committee meeting
Solicit input from the Working Group meeting in advance of 11/3/2021 Executive Committee meeting on the agenda and final draft of the GSP
Present final draft of the GSP to the Executive Committee on 11/3/2021 for adoption

Budget Category (c): GSP Development

Activity
Incorporate comments on the public draft of the GSP into the final draft
Collect gaging data and begin to populate data management system
Finalize groundwater dependent ecosystems initial assessment
Present the final draft of the GSP to the Executive Committee on 11/03/2021 for adoption
Submit GSP to DWR on or before 12/31/2021

Insert general statement of what work is expected to be completed during the next invoice period. Or, insert a column in the table below that provides an estimated due date for the deliverables.

4. Project Cost Update:

Estimated project costs incurred 07/01/2021 – 09/30/2021	\$50,000
Total funding match billed through 09/30/2021	\$894,707
Total grant share billed through 09/30/2021	\$451,284
TOTAL	\$1,395,991

5. Other Major Issues:

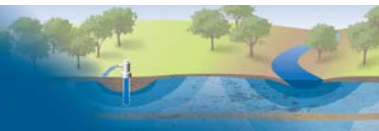
There are no major issues or hindrances to completing the GSP on time and within budget.

Appendix A

Status of Required Deliverables

	TABLE 1: Deliverable Table for Atascadero Basin Groundwater Sustainability Plan			
Budget Category Item#	Budget Category Work Items for Review	Estimated Due Date	% Of Work Complete	Date Submitted
(a)	Grant Administration			
	Invoices and associated backup documentation, Inv 08	10/1/2021	80%	
	Progress Report 08 (awaiting DWR approval)	10/01/2021	90%	09/22/2021
	Draft and Final Grant Completion Report	12/31/2021	30%	
(b)	Stakeholder Engagement			
	Communication and Engagement Plan		100%	4/3/2019
	Atascadero Groundwater Communication Portal		100%	4/3/2019
(c)	GSP Development			
7	Executive Summary	7/7/2020	100%	9/1/2021
Task 1	Section 1. Introduction to Atascadero Basin GSP		100%	4/3/2019
Task 2.1	Section 2. Agency Information		100%	4/3/2019
Task 2.2	Section 3. Description of Plan Area		100%	7/10/2019
Task 2.3	Section 4. Hydrogeologic Conceptual Model		100%	10/2/2019
Task 2.4	Section 5. Groundwater Conditions		100%	10/2/2019
Task 2.5	Section 6. Water Budget		100%	10/13/2020
Task 2.6	Section 7. Monitoring Networks		100%	7/8/2020
Task 2.7	Section 8. Sustainable Management Criteria		100%	2/4/2021
Task 2.8	Section 9. Projects and Management Actions		100%	4/7/2021
Task 2.9	Section 10. Implementation Plan		100%	4/4/2021
Task 2.10	Section 11. Notice and Communications		100%	7/7/2021
Task 2.11	Section 12. Interagency Agreements		100%	7/7/2021

	TABLE 1: Deliverable Table for Atascadero Basin Groundwater Sustainability Plan			
Budget Category Item#	Budget Category Work Items for Review	Estimated Due Date	% Of Work Complete	Date Submitted
Task 2.12	Section 13. Reference List		100%	7/7/2021
Task 2.13	Draft GSP		100%	7/7/2021
Task 2.14	Final Draft GSP and associated GSP content	11/3/2021	90%	



Appendix B

Stakeholder Outreach and Coordination Documentation

Provide a description of all outreach and stakeholder meetings/events conducted for the reporting period. Ensure that the activities described below provides enough justification of the costs included in the invoice (both reimbursement and cost share) especially if the Grant Agreement does not have separate deliverables to justify the costs. Information provided in this Appendix can include, but not be limited to, sign in sheets, agendas, meeting notes, copies of presentation materials, photos of meetings, etc.

These Events include:

- *July 7, 2021, Executive Committee Meeting*



Executive Committee Meeting Agenda

Meeting Date: Wednesday, July 7, 2021

Meeting Time: 4:30 p.m.

Meeting Location: Templeton CSD Board Meeting Room
206 5th Street
Templeton, California 93465

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Order of Business
Executive Committee members may request to change the order of business.
5. Introductions
6. General Public Comments
The Executive Committee invites members of the public to address the committee on any subject that is within the purview of the committee and that is not on today's agenda. Comments shall be limited to three minutes.
7. Consent Agenda
The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Executive Committee wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by an Executive Committee member and will be considered separately. Questions or clarification may be made by the Executive Committee members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.
 - a. Minutes – April 7, 2021
8. Old Business:

- *Screen Shot of Communications Portal showing GSO sections that were available for review and comment.*

Welcome to the Atascadero Basin Groundwater Communication Portal


The County of San Luis Obispo, Templeton Community Service District, City of Atascadero, City of Paso Robles, Atascadero Mutual Water Company, and others have entered into a memorandum of agreement creating a groundwater sustainability agency (GSA) for the Atascadero Basin in accordance with the Sustainable Groundwater Management Act (SGMA) to prepare a groundwater sustainability plan (GSP).

The primary purpose of this Groundwater Communication Portal (GCP) is to facilitate communication with interested parties so they may participate in plan development.

Use the GCP to participate:

- View the calendar to see planned events
- Register for an event to receive updates if the event details change
- Sign up as an Interested Party to be notified when a new event or document is posted

The Executive Committee meets regularly to provide updates on GSP activities. Meetings are open to the public. Parties interested in the management of groundwater in the Atascadero Basin are encouraged to attend.

 Register as interested party


Documents Open for Comment

- None

Comment Period Closed

- Atascadero DRAFT Communication and Engagement Plan
- Atascadero GSP DRAFT Section 1
- Atascadero GSP DRAFT Section 10
- Atascadero GSP DRAFT Section 2
- Atascadero GSP DRAFT Section 3
- Atascadero GSP DRAFT Section 4
- Atascadero GSP DRAFT Section 5
- Atascadero GSP DRAFT Section 6
- Atascadero GSP DRAFT Section 7
- Atascadero GSP DRAFT Section 8
- Atascadero GSP DRAFT Section 9
- .Public Draft GSP Appx 8A-11H
- .Public Draft GSP Appx 2A and 3A
- .Public Draft GSP Appx 5A-7C
- Public Draft GSP Sections 1-5
- Public Draft GSP Sections 6-13

Comments on draft sections of the GSP are being collected through an online form. There is a 30 day or longer public comment period for each section. Use the button below to submit a comment during the public comment period for each section.

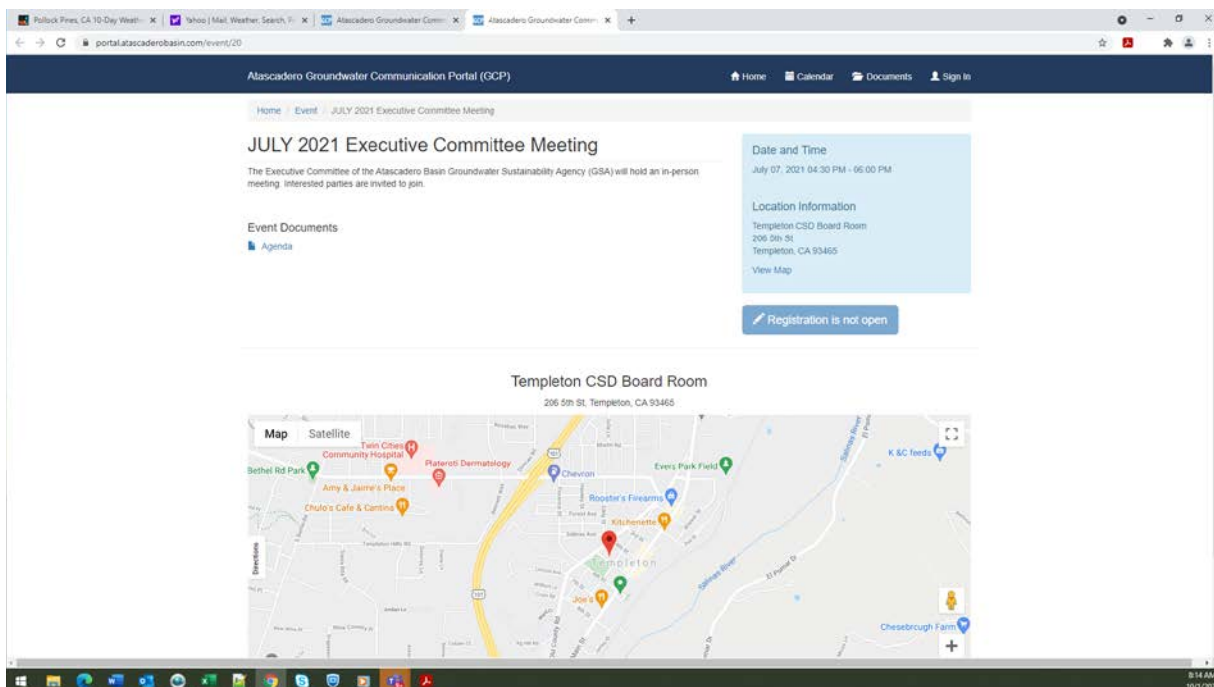
 Submit Comment

- *The list of Attendees at the in person July 7, 2021, Executive Committee Meeting.*

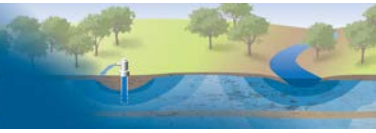
Name (Original Name)

Mike Cornelius, GEI Consultants
John Harmon, City of Paso Robles
Paul Sorensen, GSI Water Solutions
Jeff Britz, Templeton Community Services District
Debbie Arnold, County of San Luis Obispo
Angela Ford, County Public Works
Navid Fardanesh, Templeton Community Services District
Robert Jones, Atascadero Mutual Water Company
Mark Gabler, Walnut Hills Mutual Water Company
Susan Funk, City of Atascadero
Rob Rossi, SMR Mutual Water Company
Kirk Gonzalez, City of Paso Robles
John Neil, Atascadero Mutual Water Company

- *Announcement of the July 7, 2021 Atascadero GSA Executive Committee Meeting to be held in person on Atascadero Groundwater Communications Portal*

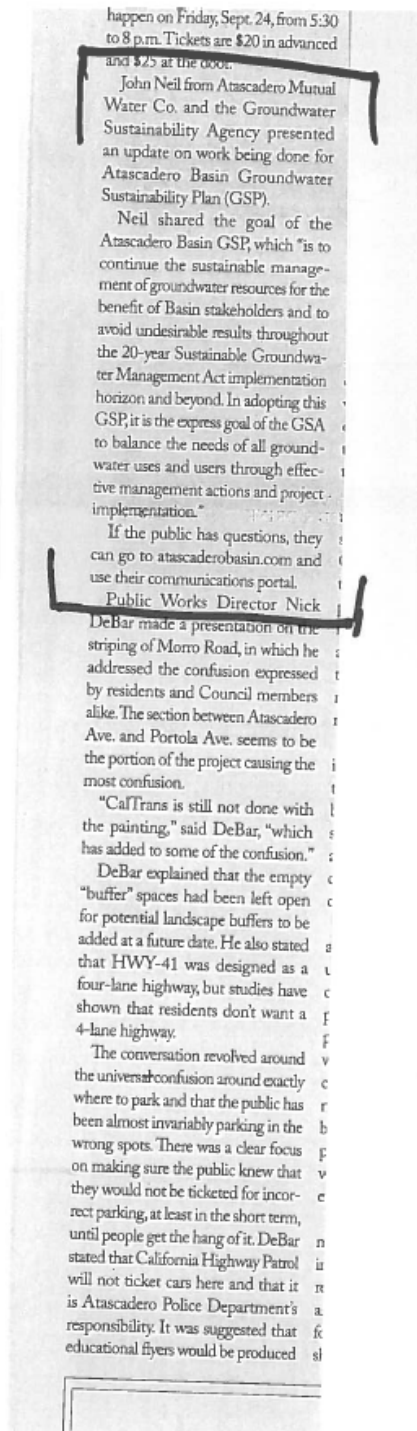


- *July 7, 2021 Email blast from Atascadero Groundwater Communications Portal re: Reminder of the July 7, 2021 Atascadero GSA Executive Committee Meeting to be held in person*



- *July 20, 2021 Email blast from Atascadero Groundwater Communications Portal re: Public Draft of the Atascadero GSP is available on the Atascadero Groundwater Communication Portal for review and comment until September 17, 2021. This is a second reminder that there is one more week to submit comments.*

- September 16, 2021 News paper article describing the present by John Neil to the Atascadero City Council on September 14, 2021 regarding the status of the Atascadero Basin GSP.

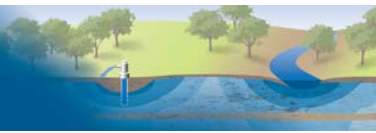


Appendix C

GSP Development Activities

Provide a description of the GSP development activities conducted for the reporting period. Provide enough description to justify the costs included in the associated invoice for both reimbursement and cost share. Describe the decisions made, milestones achieved, etc. Also include any setbacks encountered along the way.

GSP public draft	Prepared public draft of the GSP for review by the Working Group prior to providing to the Executive Committee.
GSP public draft	Presented public draft of the complete GSP to the Executive Committee on 7/7/2021. The Executive Committee authorized posting the public draft of the GSP on the Communications Portal for a 60+-day public comment period that ended on 09/07/2021.



Appendix D

Project Photographs

Appendix E

Invoice Projections

PIN#: 3860-P01-229

Calendar Year (CY)	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant Funds per CY
	Jan. 1 - Mar. 31	Apr. 1 - Jun. 30	Jul. 1 - Sep. 30	Oct. 1 - Dec. 31	
2019	\$ 90,829	\$ 78,826	\$ 60,153	\$ 17,462	\$ 247,270
2020	\$ 23,322	\$ 52,814	\$ 67,863	\$ 140,000	\$ 283,999
2021	\$ 45,411	\$ 32,803	\$ 18,324	\$ 80,000	\$ 176,538
2022	\$ 45,000				\$ 45,000
				TOTAL:	\$ 752,807
				TOTAL GRANT	
				PROJECT AWARD:	\$ 809,250